

**SWALE BOROUGH COUNCIL
FORWARD PLAN AND NOTICE OF KEY DECISIONS**

March 2020 - June 2020

Notes:

A key decision is defined as 'an Executive decision which is likely to (a) result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.'

The key decision threshold, confirmed by Council, is set at £100,000 (this relates to (a) of the definition above).

Where the decision will be made by Cabinet, the Members of the Cabinet are:

Councillor Roger Truelove – Leader and Cabinet Member for Finance
Councillor Mike Baldock – Deputy Leader and Cabinet Member for Planning
Councillor Richard Palmer – Cabinet Member for Community
Councillor Monique Bonney - Cabinet Member for Economy and Property
Councillor Tim Valentine - Cabinet Member for Environment
Councillor Harrison – Cabinet Member for Health and Wellbeing
Councillor Ben J Martin – Cabinet Member for Housing

Subject to any prohibition or restriction on their disclosure, copies or extracts of any documents listed below can be viewed at Swale House, East Street, Sittingbourne, Kent, ME10 3HT. Please contact Democratic Services to arrange a time to view the documents or to request copies by post by e-mailing democraticservices@swale.gov.uk or by telephone on: 01795 417330. Fees may be charged in accordance with the Council's Fees and Charges policy.

Other documents relevant to the decision item may be submitted to the decision maker; please contact Democratic Services (contact details above) to request details of these documents as they become available.

Item	Decision item and background information	Decision maker, date of meeting	Key Decision	Will the report be exempt or have any exempt appendices?	List of the documents submitted to the decision maker	Lead Member and Lead Officer
	<p>Affordable Housing</p> <p>This report sets out proposals for the Council to deliver affordable housing in the borough.</p>	<p>Cabinet 18 March 2020</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	<p>Open</p>		<p>Councillor Ben J Martin - Cabinet Member for Housing</p> <p>Charlotte Hudson</p>
	<p>Protecting Tonge Country Park</p> <p>Background information</p> <p>Tonge Country Park is an important heritage and green space asset to the borough. The report seeks approval to enter into discussions with the landowners to in the short term get access to Becketts Pond and longer term wider access and potentially public ownership</p>	<p>Cabinet 18 March 2020</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working</p>	<p>Open</p>		<p>Councillor Mike Baldock - Cabinet Member for Planning</p> <p>Emma Wiggins</p>

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			in an area comprising two or more wards or electoral divisions in the area of the local authority.			
	<p>Anti-Idling Legislation</p> <p>To seek approval for the introduction of anti-idling legislation as laid down by the Road Traffic (Vehicle Emissions) (Fixed Penalty) (England) Regulations 2002. This would give authorised officers of the Council the power to issue a Fixed Penalty Notice (FPN) to drivers allowing their engines to run unnecessarily while the vehicle is stationary.</p>	<p>Cabinet 18 March 2020</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	<p>Open</p>		<p>Councillor Tim Valentine - Cabinet Member for Environment</p> <p>Julie Oates</p>
	<p>Swale House</p> <p>To set-out an approach to the refurbishment of Swale House.</p>	<p>Cabinet 18 March 2020</p>	<p>Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which</p>	<p>Fully exempt</p>		<p>Councillor Monique Bonney - Cabinet Member for Economy and Property</p> <p>Nick Vickers</p>

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			are, significant having regard to the local authority's budget for the service or function to which the decision relates.			
	Recommendations from the Swale Joint Transportation Board meeting held on Monday 2 March 2020	Cabinet 18 March 2020	Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.	Open		
	Financial Management Report: April - December 2019 This report show the revenue and capital projected outturn for 2019/20 as at the end of period 9,	Cabinet 18 March 2020	Non-Key This is not a key decision as it is for information only.	Open		Councillor Roger Truelove - Cabinet Member for Finance Nick Vickers

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	covering the period from April to December 2019.					
	<p>Swale Heritage Strategy 2020 – 2032</p> <p>Covering report (recommending adoption and providing details of public consultation feedback) to accompany heritage strategy document and action plan (both revised as appropriate following public consultation).</p>	Cabinet 18 March 2020	<p>Key</p> <p>It is significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	Open		<p>Councillor Mike Baldock - Cabinet Member for Planning</p> <p>Simon Algar</p>
	Recommendations from the Swale Joint Transportation Board meeting held on Monday 2 March 2020	Cabinet 18 March 2020	<p>Non-Key</p> <p>This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the</p>	Open		Councillor Monique Bonney - Cabinet Member for Economy and Property

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			local authority.			
	<p>Corporate Plan</p> <p>This report recommends cabinet to propose a new corporate plan to council focused on the political priorities of the coalition administration.</p> <p>Decision date to be confirmed.</p>	<p>Cabinet 18 March 2020</p>	<p>Non-Key This is not a key decision as it will be considered and decided by full Council.</p>	<p>Open</p>		<p>Councillor Roger Truelove - Leader</p> <p>David Clifford</p>
	<p>Recommendations from the Extraordinary Local Plan Panel meeting held on Tuesday 25 February 2020</p>	<p>Cabinet 18 March 2020</p>	<p>Non-Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.</p>	<p>Open</p>		<p>Councillor Mike Baldock - Cabinet Member for Planning</p> <p>James Freeman</p>
	<p>Recommendations from the Extraordinary Local Plan Panel meeting held on Thursday 26 March 2020</p>	<p>Cabinet 10 June 2020</p>	<p>Non-Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.</p>	<p>Open</p>		<p>Councillor Mike Baldock - Cabinet Member for Planning</p> <p>James Freeman</p>

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	<p>Overarching enforcement policy</p> <p>The policy is intended as an umbrella policy and applies to all service areas of the Council with enforcement activity. The policy sets out what those who are on the receiving end of enforcement action should expect from the Council in how it discharges its responsibilities.</p>	<p>Cabinet 10 June 2020</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	<p>Open</p>		<p>Councillor Roger Truelove - Leader</p> <p>Bob Pullen</p>
	<p>Community Housing Fund: Options for future delivery models in Swale</p> <p>To consider options available to the Council regarding Swale's remaining Community Housing Fund of £281,232 and, agree an approach for spending this ring-fenced grant.</p>	<p>Cabinet 10 June 2020</p>	<p>Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision</p>	<p>Part exempt</p>		<p>Councillor Ben J Martin - Cabinet Member for Housing</p> <p>Rebecca Walker</p>

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			relates.			
	<p>Webcasting Council Meetings</p> <p>To discuss webcasting Council meetings, including resource and data protection implications.</p> <p>Decision date to be confirmed.</p>	Cabinet	<p>Non-Key</p> <p>This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	Open		<p>Councillor Roger Truelove - Cabinet Member for Finance</p> <p>Sarah Porter</p>
	<p>Council Beach Hut Policy</p> <p>The report sets out the future policies for the Council to support investment to increase beach hut provision in Swale, improved localised infrastructure which will help grow our tourism offer and operational and charging policies for hut users.</p>	Cabinet	<p>Key</p> <p>It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to</p>	Open		<p>Councillor Monique Bonney - Cabinet Member for Economy and Property</p> <p>Martyn Cassell</p>

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	Decision date to be agreed.		the local authority's budget for the service or function to which the decision relates.			